

**DEPARTMENT OF HEALTH  
DIETETICS AND NUTRITION PRACTICE COUNCIL  
GENERAL BUSINESS MEETING  
JANUARY 14, 2013  
AGENDA**

**9:30 a.m.**

**Call to order – General Business Meeting**

Ms. Shank called the meeting to order at 9:33 a.m. Ms. Shivers conducted roll call.

**MEMBERS PRESENT**

Jackie Shank, MS, RD, LDN, Chair  
Linda Gammon, LNC  
Sheah Rarback, MS, RD, LDN, Vice Chair  
Peggy Cooper, MS, RD, LDN

**STAFF PRESENT**

Lynette Norr, Assistant Attorney General  
Allen Hall, Executive Director  
Ivy Shivers, Regulatory Supervisor/Consultant  
Katrina Adams, Regulatory Specialist II

**WIC OFFICE**

Nancy Spyker

**FLORIDA DIETETICS ASSOCIATION**

Christine Stapell

**ADMINISTRATIVE PROCEEDINGS**

**APPOINTMENT TO THE COUNCIL**

**TAB 1 Welcome to the Council, Ms. Peggy Cooper**

Ms. Cooper was welcomed as a new member of the Council.

**REAPPOINTMENT TO THE COUNCIL**

**TAB 2 Reappointment to the Council, Ms. Jackie Shank**

Ms. Shank expressed her gratitude for being reappointed to Council.

**CONSIDERATION OF APPLICATION FOR COUNCIL CONSUMER MEMBERSHIP**

**TAB 3 Dr. Leonard Preston Mercer**

Dr. Mercer was present.

After the discussion with Dr. Mercer and consideration of his application for council membership, the council took the following action.

Ms. Shank moved to recommend to the Board of Medicine the approval of Dr. Mercer's application for appointment to the Dietetics and Nutrition Practice Council. Ms. Rarback seconded the motion which carried 4/0.

Mr. Hall congratulated Dr. Mercer on the first step of appointment.

The Council's recommendation will be forwarded to the Board of Medicine for further consideration and action.

## **APPLICANT RATIFICATION LISTS**

### **TAB 4 List of Applicants Approved to sit for the Examination**

Ms. Rarback moved to ratify the list of individuals approved to sit for the examination, beginning with Rosmary Martinez and ending with Lilian Perisse. Ms. Shank seconded the motion, which carried 4/0. The full list of examination candidates are appended to these minutes

### **TAB 5 List of Licensees Certified for Licensure by Endorsement of Registered Dietitian Status**

Ms. Shank move to approve the list of individuals licensed by endorsement based on their registered dietitian status with CDR, beginning with Kimberly Mcleod Lett and ending with Kylie Nicole Reid. Ms. Gammon seconded the motion, which carried 4/0. The full list of licensees are appended to these minutes

## **RULE REVIEW AND/OR DEVELOPMENT**

### **Rule for consideration from the 2012-2013 Annual Regulatory Plan**

#### **TAB 6 Rule 64B8-45.001, F.A.C., General Requirements (Continuing Education)**

Ms. Shank moved to approve the changes in language to rule 64B8-45.001. Ms. Rarback seconded the motion, which carried 4/0.

Ms. Shank moved that proposed changes to 64B8-45.001 would not have an adverse impact on small business. Ms. Gammon seconded the motion, which carried 4/0.

Ms. Shank moved that proposed changes to 64B8-45.001 would not likely directly or indirectly increase regulatory cost to any entity (including government) in excess of \$200,000 in the aggregate in Florida within 1 year after implementation of the rule. Ms. Cooper seconded the motion, which carried 4/0.

Ms. Norr will prepare the language and forward to the Board of Medicine.

#### **TAB 7 Rule 64B8-45.002, F.A.C., Continuing Education Approval**

Ms. Shank moved the language to rule 64B8-45.002(3) is modified to read as follows “A preceptor may earn 2 hours of continuing education credits for each 100 hours of supervised practice experience, up to a maximum of 8 hours per biennium. To be eligible for the credit, the preceptor must participate as the primary preceptor for a potential licensee. The primary preceptor is to maintain documentation of the person trained, number of hours supervised, subject matter and dates of training pursuant to rule 64B8-45.001(4).” Ms. Rarback seconded the motion, which carried 4/0.

Ms. Shank moved that proposed changes to 64B8-45.002(3) as modified would not have an adverse impact on small business. Ms. Cooper seconded the motion, which carried 4/0.

Ms. Shank moved that proposed changes to 64B8-45.002(3) as modified would not likely directly or indirectly increase regulatory cost to any entity (including government) in excess of

\$200,000 in the aggregate in Florida within 1 year after implementation of the rule. Ms. Rarback seconded the motion, which carried 4/0.

Ms. Norr will prepare the language and forward to the Board of Medicine.

## **RULES STATUS REPORT**

- TAB 8          Lynette Norr, Assistant Attorney General**
- **Rule 64B8-42.001, F.A.C., Licensure by Endorsement**
  - **Rule 64B8-42.002, F.A.C., Licensure by Examination**

Ms. Norr provided a rules update to the Council.

## **REPORTS, IF ANY**

- TAB 9          Allen Hall, Executive Director**

### **Report topics:**

#### **Expenditures by Function**

This was an informational item.

#### **Cash Balance Report**

This was an informational item.

#### **Information Requested from October 2012 meeting**

This was an informational item.

Ms. Rarback asked if the Council could receive information on phone calls and results of the investigations due to the increased reporting of unlicensed activity.

Ms. Shank inquired about the possibility of someone from the unlicensed activity office to come to the next meeting and provide a report on the investigations at the next meeting.

Mr. Hall indicated that he would request that a member from the from the unlicensed activity unit attend and make a presentation to the council at the April 24, 2013 meeting.

## **NEW BUSINESS**

- TAB 10          Election of Officers**

### **Chair**

Ms. Rarback moved to nominate Ms. Shank as Chair. Ms. Gammon seconded the motion which carried 4/0.

### **Vice-Chair**

Ms. Rarback moved to nominate Ms. Cooper as Vice-Chair. Ms. Shank seconded the motion

which carried 4/0.

**Budget Liaison**

Ms. Rarback agreed to serve as Budget Liaison.

**Unlicensed Activity Coordinator**

Ms. Gammon agreed to serve as Unlicensed Activity Coordinator.

**Legislative Liaison**

Ms. Rarback agreed to serve as Legislative Liaison.

Ms. Shank moved to nominate Mr. Rarback for budget liaison, Ms. Gammon for unlicensed activity coordinator and Ms. Rarback for legislative liaison. Ms. Cooper seconded the motion which carried 4/0.

**OLD BUSINESS**

**TAB 11 Delegation of Duties Chart – Annual Review**

**DELEGATION OF DUTIES  
DIETETICS AND NUTRITION PRACTICE COUNCIL**

Situation	Delegate Authority to Chair	Delegate Authority to Executive Director	Council Authority	Counsel Authority	Staff Authority
<b>Review of application history issues where a decision must be made to move forward with the application process or request a personal appearance</b>	X				
<b>Authority to grant approval for licensure by endorsement of CDR registered dietitian status and with ratification by Council at the next meeting</b>		X			
<b>Authority to sign all orders of the Council</b>		X			
<b>Authority to grant voluntary relinquishment of a license to staff when no</b>		X			

<b>pending discipline is on file</b>					
<b>Approval of travel authorization if travel timing does not allow waiting for the next Council meeting</b>		X			
<b>Authority to require PRN evaluation</b>			X		
<b>Change a face-to-face meeting of the Council to a conference call. This is sometimes done when a small agenda does not warrant travel expenditures.</b>	X				
<b>Authority to require a personal appearance</b>	X				
<b>Authority to authorize appeal of order subject to ratification by the Council</b>		X			
<b>Authority to grant continuances</b>	X				
<b>Authority to review and refer petitions for hearing to the Division of Administrative Hearings</b>				X	
<b>Authority to notice rules for development</b>				X	
<b>Authority to respond to correspondence from the Joint Administrative Procedures Committee on behalf of the Council</b>				X	
<b>Authority to approve examination applicants that completed ACEND accredited education and internship. Approval would be ratified at the next council meeting.</b>					X

<b>Authority to approve applicants for examination when the applicant meets education and experience requirements. Approval would be ratified at the next council meeting.</b>					<b>X</b>
--	--	--	--	--	----------

---

Signature of Current Dietetic and Nutrition Practice Council Chair  
 Approved by the Council at January 14, 2013 Meeting

Ms. Shank moved to approve the Delegation of Duties as written. Ms. Rarback seconded the motion, which carried 4/0.

**TAB 12 Conviction Record Guidelines for Applicants – Annual Review**

Ms. Shank moved to accept the conviction records guidelines as is. Ms. Rarback seconded the motion, which carried 4/0.

**TAB 13 Presentation by Garnet Nevels Regarding CE/CME@Renewal- A New Approach to License Renewal**

- Project Snapshot
- Continuing Education at Renewal
- CE Broker’s New Service Model
- CE@Renewal Flyer

This was an informational item.

**TAB 14 October 24, 2012 Dietetics and Nutrition Practice Council General Business Meeting Minutes**

Ms. Rarback moved to approve the minutes. Ms. Shank seconded the motion, which carried 4/0.

**OTHER BUSINESS AND INFORMATION**

**TAB 15 Board of Medicine August 3, 2012 General Business Meeting Minutes**  
 ▪ Barbara J. Sperrazza, L.D.N. – Voluntary Relinquishment

This was an informational item.

**TAB 16 Board of Medicine October 12, 2012 General Business Meeting Minutes**

This was an informational item.

**TAB 17 Board of Medicine November 5, 2012 Dietetics-Nutrition and Electrolysis Committee Meeting Minutes**

This was an informational item.

**TAB 18      Board of Medicine November 30, 2012 General Business Meeting Minutes**

This was an informational item.

The meeting adjourned at 10:52 a.m.

**Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the council's website.**

**Ratification List  
of Foreign-Trained Applicants to sit  
For the Registration  
Examination for Dietitians  
January 14, 2013**

	<b>Name</b>	<b>School</b>	<b>Grad Date</b>
<b>1.</b>	<b>Rosmary Martinez</b>	<b>National University Federico Villareal, Peru</b>	<b>08/1998</b>
<b>2.</b>	<b>Alixs Schaefer</b>	<b>Metropolitan University Colombia</b>	<b>01/1995</b>
<b>3.</b>	<b>Lilian Perisse</b>	<b>Federal University of</b>	<b>08/1989</b>



**Ratification List  
Licensees Certification for  
Licensure by Endorsement of  
Registered Dietitian Status  
14-Jan-13**

	<b>Lic Nbr</b>	<b>Licensee Name</b>	<b>Issue Date</b>
1	ND 6387	Lett, Kimberly Mcleod	10/05/2012
2	ND 6388	Brett, Sarah S	10/05/2012
3	ND 6389	Indilicato, Susan Lynn	10/05/2012
4	ND 6390	Lugo, Sylvia Nelida	10/11/2012
5	ND 6391	Albuja-Donoso, Manuela J	10/15/2012
6	ND 6392	Mendel-Gold, Ronit	10/15/2012
7	ND 6393	Marante, Rebecca Lynn	10/15/2012
8	ND 6394	Wood, Sarah Ann	10/18/2012
9	ND 6395	Milam, Lauren Ashley	10/18/2012
10	ND 6396	Sanchez, Barbara Sabina	10/18/2012
11	ND 6397	Dewitt, Leighann	10/19/2012
12	ND 6398	Vespa, Jamie Lyn	10/19/2012
13	ND 6399	Viselli, Virginia Marie	10/19/2012
14	ND 6400	Schroeder, Corissa Lynn	10/19/2012
15	ND 6401	Randall, Shannon Colleen	10/19/2012
16	ND 6402	Duncan, Rita Kay	10/23/2012
17	ND 6403	Pico, Margaret Ellen	10/25/2012
18	ND 6404	Threlkeld, Rebecca Jaye	10/25/2012
19	ND 6405	Becker, Jenna Marie	10/25/2012
20	ND 6406	Bialas, Brittaney Hope	10/25/2012
21	ND 6407	Rayburn, Joy Thomas	10/26/2012
22	ND 6408	Bloodworth, Michele Nicole	10/26/2012
23	ND 6409	Hamo, Danielle	10/26/2012
24	ND 6410	Newell, Frank Haas	10/30/2012
25	ND 6411	Browne, Jenna Lee	10/30/2012
26	ND 6412	Vardai, Lauren Noelle	10/31/2012
27	ND 6413	Hallenberger, Sarah Anne	11/02/2012
28	ND 6414	Wathen, Elizabeth Anne	11/02/2012
29	ND 6415	Oropeza, Monica Fabiola	11/02/2012
30	ND 6416	Spiker, Julie A	11/02/2012
31	ND 6417	Digioia, Tara Lynn	11/02/2012
32	ND 6418	Cortright, Alexandra Brittney	11/02/2012
33	ND 6419	Unger, Elizabeth Gentry	11/05/2012
34	ND 6420	Olivier, Bid-Lose	11/06/2012
35	ND 6421	Chan, Lok Man	11/06/2012
36	ND 6422	Filiaggi, Amanda A	11/08/2012
37	ND 6423	Charles, Melody Ashadei	11/08/2012
38	ND 6424	Birchwood, Sheri L	11/08/2012

39	ND	6425	Caceres, Jennifer Lynn	11/09/2012
40	ND	6427	Varghese, Rosh Elza	11/14/2012
41	ND	6428	Gebhard, Lauren Michelle	11/19/2012
42	ND	6429	Blanco, Kelly	11/19/2012
43	ND	6430	Dalton, Sarah Elizabeth	11/19/2012
44	ND	6431	Silverman, Debra Ann	11/20/2012
45	ND	6432	Mason, Erica Nicole	11/21/2012
46	ND	6433	Mason, Lisa Ringhausen	11/26/2012
47	ND	6434	Bundy, Kathleen C	11/26/2012
48	ND	6435	Mollica, Samantha J	11/27/2012
49	ND	6436	Foster, Malory Rae	11/28/2012
50	ND	6437	Maskeroni, Christina Theresa	11/29/2012
51	ND	6438	Sturm, Kelim	12/03/2012
52	ND	6439	Michaloski, Jessica Ann	12/04/2012
53	ND	6440	Klymko, Lori Ann	12/04/2012
54	ND	6441	Winter, Cathleen Marie	12/04/2012
55	ND	6442	Joshua, Aviv Elian	12/06/2012
56	ND	6443	Thompson, Olivia A	12/11/2012
57	ND	6444	Smith, Rachel Ann	12/12/2012
58	ND	6445	Rackman, Elana Sharon	12/13/2012
59	ND	6446	Lee, Christine Riggle	12/13/2012
60	ND	6447	Logan, Christopher Hampton	12/13/2012
61	ND	6448	Dangelmaier, Jessica Diane	12/17/2012
62	ND	6449	Reid, Kylie Nicole	12/18/2012